

## Lodge Hotel Newtonmore Wedding Contract Terms and Conditions

- **VIEWING THE HOTEL**- On request the management would be delighted to show any of our prospective customers the facilities.
- **CONFIRMATION** - All bookings are considered provisional until a confirmation letter and deposit have been received. Confirmation and deposit is required within 14 days after making provisional booking. If the confirmation/deposit is not received within the designated time, the hotel reserves the right to release the booking and re-let the facilities.
- **DEPOSIT** – A deposit of £300 (Non-refundable or transferable) is required to secure the date.
- **CANCELLATION** – In the unfortunate circumstance of having to cancel your confirmed booking at any time prior to the event, the cancellation charges are as follows;
  - Deposits are non- refundable or transferable
  - Between 12 and 4 weeks 50 % of the estimated account
  - Between 4 and 2 weeks 75% of the estimated account
  - If the function is cancelled after full payment has been received (i.e. within 2 weeks of the function date) no refund will be given.
- **FUNCTION SUITE HIRE CHARGE** - A hire charge of £300 is required for the use of the *Cairngorm Suite*.
- **PAYMENT OF ACCOUNT** - An appointment should be arranged 28 days prior to the function with the Wedding Co-Coordinator to finalise details, where an estimated account will be issued. This will be due to be paid **14 bank working days** prior to the function. If payment is not received the Hotel have the right to cancel any function. Payments by credit card will incur a 3% handling charge.

- **FINAL NUMBERS** - Numbers will be charged on the figure given 48 hours prior to the function or the actual numbers if they become more than the numbers given.
- **PRICE GUARANTEE** - We guarantee to hold the price for one year from the date you book, unless any increase is imposed by Government taxes.
- **MINIMUM & MAXIMUM NUMBERS** – *The Cairngorm Suite* requires a minimum of 60 adults dining. This suite can accommodate up to 110 guests for meals and a further 30 in the evening.
- **V.A.T** - Is inclusive. (Any government changes may involve a price review).
- **LOSS OR DAMAGE OF PROPERTY** – The hotel does not accept any responsibility or liability in respect of loss or damage to any property brought onto the premises by or on behalf of the hirer or wedding guests.
- **ACCOMODATION** – The hotel can accommodate up to 65 people. A discounted room tariff is available for any guests wishing to stay at the hotel who are attending a wedding. This discounted rate is only applicable for the ‘night of’ the wedding. Any persons wishing to extend their stay will be charged the current room tariff.
- **ARRIVAL TIME** – No guests can check-in before **11am**.
- **DEPARTURE TIME** – All bedrooms must be vacated by **11:00am** on the day of departure.
- **FOOD & BEVERAGES** - The hotel operates a ‘No Corkage’ policy and as such only food and beverages purchased from the hotel may be consumed on the premises. If food or beverage is brought into the hotel for consumption, a charge will be made equal to the selling price for that
- **DAMAGE** – The customer shall be responsible for any damage caused to the hotel, or furnishings, utensils or equipment by the wilful act or default of the customer or guests of the customer and shall pay to the hotel on demand the amount required to make good or remedy such damage.